**District Court of Washington, County of**

|  |  |
| --- | --- |
|  Plaintiff, vs. Defendant. | No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**CERTIFICATE OF SERVICE** |

I, *(Name)*  declare that I am not the plaintiff, defendant, or a witness, and I served the *Notice of Small Claim* on:

**Name of Defendant Address Where Served Date of Service**

[ ] Defendant is a LLC, corporation, or other business entity.

**Title and Name of Person Served**

By:

**[ ] PERSONAL SERVICE**

I served the above by delivering a true copy to the defendant personally in \_\_\_\_\_\_\_\_\_\_\_\_\_\_ County, State of Washington at the above address.

**[ ] SUBSTITUTE SERVICE**

I served the above by delivering a true copy to the defendant’s usual place of abode as listed above in County, State of Washington, and leaving it with a person over 12 years of age residing there, as follows:

**Name of Person Receiving a Copy Date of Service**

**[ ] SERVICE BY MAIL** (Attach to this form both the postal receipt and the return receipt signed by the defendant.)

I served the Notice by depositing in the United States Post Office in County, State of Washington, a true copy of the Notice enclosed in a sealed envelope having adequate postage and sent Certified or Registered Mail, Restricted Delivery, Return Receipt Requested, as follows:

**Address of Post Office Date Mailed Addressed to (Name of Defendant):**

**Mailing Address of Defendant**

I declare under penalty of perjury that the foregoing is true and correct and that I was, at the time of service of the above notice(s), a resident of the State of Washington over the age of 18 years and not a party to the above-numbered claim.

DATED:

 Signature of Server

Server’s Phone No. Address of Server